

# Checklist for submission of scholarship application

Please note that all materials should be assembled in the order listed below, and sent in **one** envelope by the application deadline. For an application packet to be considered for the MichMATYC Karen Sharp Scholarship Award, it must be postmarked by June 1, 2012. E-mail submissions of materials, or those received under separate cover will be disregarded and will result in your packet being considered incomplete.

\_\_\_\_\_ This checklist

\_\_\_\_\_ Completed application form

\_\_\_\_\_ Typed personal statement (one to two pages) describing why you feel that you should receive a scholarship from a mathematics organization, and how receiving it will help you to achieve your goals. In addition, your personal statement should indicate how you hope to use mathematics in the future.

\_\_\_\_\_ Two signed letters of recommendation, with at least one letter from a two-year Michigan community college mathematics instructor on college letterhead stationery.

\_\_\_\_\_ **Official** community college academic transcripts

\_\_\_\_\_ Your signature and date following the statement below

*Policy dictates that any other additional information will **NOT** be considered.*

Please read the statement below and sign the application:

I have completed the application form, satisfy all eligibility requirements for the MichMATYC Karen Sharp Student Scholarship Award, and have enclosed all the materials required for consideration of my application using the above checklist.

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Signature of Applicant

Date

**Submit the completed application and attachments in one envelope, POSTMARKED on or before June 1, 2012 to:**

MichMATYC Scholarship Committee  
c/o Susan S. Hollar  
Mathematics Department  
Kalamazoo Valley Community College  
6767 West O Ave.  
P.O. Box 4070  
Kalamazoo, MI 49003-4070